

Neighbourhood Plan

Steering Group - Household Survey Report Review

Agreed Actions - Hannah's Summary of Next Actions

No	Lead	Action	Date
1	Hannah	Send out the LGS with her additional notes to Heather for distribution to Steering Group	03/11/2025
2	Heather	Distribute the LGS to Steering Group	04/11/2025
3	LGS authors	Review and update LGS following meeting comments / ideas as required. Add 'What3Words' reference on the top of your LGS documents, as postcode not useful for many of the spaces. (If you are not sure how to Heather will add later)	11/11/2025
4	All	Encourage the community at the event on the 18th November to use post it notes to add their comments on the displayed LGS'.	18/11/2025
5	Heather	Note the species of the 2 trees on LGS land between station car park and goods yard, ensure flower bed border in car park included in LGS - mention Eynsford in Bloom. Try and get TPO for the 2 trees	11/11/2025
6	Heather	Plan David's itinerary for his visit (will be discussed with Hannah)	21/11/2025
7	Heather	Update Hannah post Sevenoak's consultation meeting on 17/11 and Eynsford NP public meeting 18/11	after 18/11
8	Jacky	Produce LGS for Eynsford Castle	11/11/2025
9	Jacky	Contact Natural landscape Association for attitude on strategic gap definition and how applies to Pedham Place /Eynsford village gap	11/11/2025
10	Jane	Review Chalk Hill footpath improvements - how will it be described in LGS	11/11/2025
11	Trevor	Austin Lodge LGS - Re configure into smaller LGS	11/11/2025
12	Jane	Add new LGS for allotments	11/11/2025
13	Charles	Share info on how to use microsoft snip / produce maps	asap
14	Vince	Feedback via email on his action from last meeting on his conversation with Emma Stratton re possible water egress at the Roman Villa, which would be made worse if a large development went ahead above the Villa	11/11/2025

15	Jane	Saddlers Park - to get an update from the PC on process to have its ownership transferred to EPC. If not progressing to produce an LSG for the space.	11/11/2025
16	Trevor	Acrostic & Chicken Tree - Trevor to include the history of Acrostics in village	11/11/2025
17	Jane	Jane to write the history of Millfield and email to Heather to include in her LGS.	11/11/2025
18	Heather	To contact tree person at SDC re the following: i.How to classify ancient woodland (small clump at Eynsfrod end of Millfield). ii. To request TPO on the 2 trees in space between station and goods yard.	
19	All	Try and attend one of the sessions of the Sevenoak's Plan consultation on the 17 November - book on line	17/11/2025
20	All	Email Heather any published (digital or paper) walks around Eynsford that you are aware of please. i.e. circular walks, Darent Valley Partnership, KCC, SDC.	11/11/2025
21	All	It was agreed that the LGS on land between Sparepenny Lane & Pedham is not suitable for LGS.	
21	Trevor	To research the footpaths through Chalkhurst	11/11/2025
22	Heather	To publicise the meeting with the community on the 18th November with Posters, via people registered for digital communication & on Facebook	17/11/2025
23	All	Give out small flyers with QR code for registration for digital communication. Heather & Jacky - Station am and pm on 11th November. Jane Scouts Hall, covering all the various Scouting and Guiding groups that meet over the course of a week.	17/11/2025

24		All encouraged to update any groups / meetings with details of public meetings (Sevenoaks and Eynsford NP)	ongoing
25	All	All who attend SDC meeting on 17th please have some of the QR code flyers - contact Heather, Jane or Parish Office if you need any. Heather to arrange to have posters of QR code & our Community Meeting on the Village Hall notice boards in prominent positions.	17/11/2025
26	Heather	Find who owns the field behind St Martin's Drive	11/11/2025



If this was misunderstood please advise HS
Things to mention in consultation from Hannah: i. Strong representation on Strategic Gap/not coalescing. ii. Has Sevenoaks modelled traffic flow across pinch points such as medieval single lane bridge in Eynsford. iii. When Sevenoaks contacted Natural Landscape Association what was their opinion on Sevenoak's intention to support building on the Green Belt at Pedham. iv. How do they propose to minimise the negative impact of the development given that it is on high point fully visible from protected landscapes.
