

Minutes of the Annual Meeting of Eynsford Parish Council held on Thursday 21 May 2026, at the Parish Office, Priory Lane, Eynsford, at 7.00pm.

1 PRESENT

Members Present

Mr M Barker, Mr A Cooke, Mrs F Haxby, Mr D Naylor, Mr V Robson.

Others Present

Three members of the public.

Clerk in Attendance

Mrs H Ivaldi.

2 ELECTION OF CHAIRPERSON

RESOLVED: That Mr Robson is elected as Chairperson.

3 ELECTION OF VICE CHAIRPERSON

RESOLVED: That Mr Cooke is elected as Vice Chairperson.

4 APOLOGIES FOR ABSENCE

RESOLVED: That Mr Young's reasons for absence were accepted.

5 DECLARATIONS OF ACCEPTANCE OF OFFICE

The Chairperson and Vice Chairperson signed Declarations of Acceptance of Office.

6 APPOINTMENT OF COMMITTEE MEMBERS

RESOLVED: That all members will serve on the following committees: Planning; Highways & Transportation; Community; Open Spaces; Facilities & Environment.

7 APPOINTMENT OF NON-COUNCILLOR COMMITTEE MEMBERS

RESOLVED: That no non-councillors are appointed at this time.

8 APPOINTMENT OF MEMBERS OF THE HR SUB COMMITTEE

RESOLVED: That Mr Cooke, Mrs Haxby and Mr Naylor are appointed.

9 APPOINTMENT OF MEMBERS OF THE GDPR WORKING GROUP

RESOLVED: That Mr Barker, Mr Naylor and Mr Young are appointed.

10 APPOINTMENT OF THE INTERNAL AUDITOR

RESOLVED: That Mr K Esmail is appointed.

11 DATES OF MEETINGS FOR 2026-2027

RESOLVED: That parish council meetings are held on the third Thursday of the month, and that committee meetings are held on the first Monday of the month, except when it falls on a bank holiday. In which case it will be moved to the following Tuesday. That all meetings will start at 7.30pm unless otherwise advertised. That the August parish council meeting and January committee meeting will only be held if urgent business demands.

12 APPOINTEMENT OF TREE WARDEN

RESOLVED: That Mr J Ash is appointed as Tree Warden for Eynsford.

13 APPOINTMENT OF REPRESENTATIVE TO EYNSFORD VILLAGE SOCIETY

RESOLVED: That Mr Naylor and Mrs Haxby represent the parish council at meetings of Eynsford Village Society.

14 APPOINTMENT OF REPRESENTATIVES TO KENT ASSOCIATION OF LOCAL COUNCILS (KALC)

RESOLVED: That the role is shared between all councillors.

15 APPOINTMENT OF REPRESENTATIVES TO THE LULLINGSTONE PARK LIAISON GROUP

RESOLVED: That Mr Young and Mr Cooke represent the parish council at meetings of the Lullingstone Park Liaison group.

16 APPOINTMENT OF REPRESENTATIVES ON THE HARROW MEADOW SUB COMMITTEE

RESOLVED: That Mr Cooke, Mr Young and Mr Robson represent the parish council at meetings of the Harrow Meadow Sub Committee.

17 APPOINTMENT OF FLOOD WARDEN

RESOLVED: That no appointment is made at present. That local residents are approached about taking on the role.

18 APPOINTMENT OF MEMBERS OF THE GREEN TEAM (WORKING GROUP)

RESOLVED: That the following members are confirmed: Mr Barker, Ms Russell, Mrs Laird, Ms Langridge, Mr Cooper, Mr Lewington, Ms Fereday, Mr Ash, Mrs Ivaldi.

19 APPOINTMENT OF MEMBERS OF THE NEIGHBOURHOOD PLAN STEERING GROUP

RESOLVED: That the following members are confirmed: Mr Ramell, Mr Sexton, Mr Toser, Mrs Smith, Mr Barker, Mrs Penney, Mr McDermott, Mr Moy, Mrs Moynihan, Mr Sim.

20 APPOINTMENT OF REPRESENTATIVES TO THE DARENT VALLEY COMMUNITY RAIL PARTNERSHIP

RESOLVED: That Mr Young represents the council deputised by Mr Robson.

21 APPOINTMENT OF REPRESENTATIVES TO CAMPAIGN FOR THE PROTECTION OF RURAL ENGLAND (CPRE)

RESOLVED: That Mr Young represents the council at meetings of CPRE.

22 APPROVAL OF THE EXISTING STANDING ORDERS

RESOLVED: That the council's Standing Orders are approved.

23 APPROVAL OF THE EXISTING FINANCIAL REGULATIONS

RESOLVED: That the council's Financial Regulations are approved.

24 APPROVAL OF THE EXISTING CODE OF CONDUCT

RESOLVED: That the council's Code of Conduct is approved.

The meeting ended at 7.15pm

Signed, Chairman, 18th June 2026