



Eynsford Parish Council

COUNCILLORS ARE SUMMONED TO THE MEETING OF EYNSFORD PARISH COUNCIL TO BE HELD ON THURSDAY 21ST MAY 2026 AT 7.30PM AT THE PARISH OFFICE, PRIORY LANE, EYNSFORD

J. Valdi

Clerk

DETAILED AGENDA: MEETING OF EYNSFORD PARISH COUNCIL 21ST MAY 2026

APOLOGIES FOR ABSENCE

Councillors are asked to approve apologies and reasons given.

CHAIRMAN'S REMARKS

CLERK'S COMMENTS

GOVERNANCE

1) Co-option of a Councillor

Councillors are asked to vote for a candidate to be co-opted to the casual vacancy. There is currently one position available. Candidates will have an opportunity to present their cases before a vote is taken.

Recommended: That a vote is taken to co-opt a candidate.

2) Declarations of Interest.

Councillors are asked to declare interests and to specify to which items of the agenda they apply.

2) Minutes of the Last Meeting

Minutes of the last full council meeting held on 16th April 2026 and the EGM held on 5th May are presented for approval.

Recommended: That the minutes are approved

3) Finance Notes

Councillors are asked to approve the finance notes & schedule of payments for the April month-end.

Recommended: That the finance notes and schedule of payments are approved.

4) Outstanding Actions

Councillors are asked to provide any updates on outstanding items.

For information only.

5) Parish Council Insurance

Quotes for the parish council's insurance will be available at the meeting.

Recommended: That councillors choose an insurer for the next year or three years.

5) Neighbourhood Plan Update

There will be an update on progress with the Neighbourhood Plan.

For information only.

6) Neighbourhood Plan Consultant Costs

Councillors are asked to approve the consultant's (Urban Vision Enterprises) costs for supporting the next stage of the Neighbourhood Plan process including Regulation 14 and submission of the plan. The cost will be £9652.5 + VAT.

Recommended: That the costs are approved to come from the Neighbourhood Plan budget.

7) Village Hall Update

Mr Cooke will provide an update on the village hall project.

Recommended: That the information is noted.

8) Planning Amendment - Eynsford Village Hall

Councillors are asked to agree to the submission of an amendment to the current planning permission with minor changes including changes to materials, air source heat pump, changes to

fenestration. Mr Cooke will provide full details at the meeting. The cost of this will be approximately £860.

Recommended: That the amended application is submitted and the fee is paid from the Eynsford Village Hall budget.

9) Licence Agreement – Storage Container – Harrow Meadow

Councillors are asked to agree to the cost of the draft licence agreement with the village hall trustees for the siting of a storage container on Harrow Meadow. The estimated cost for this will be £1350 + VAT. The solicitor recommends a short-term agreement which can be reviewed periodically.

Recommended: That the solicitor is instructed to proceed.

10) Membership of KALC/SLCC

Councillors are asked to consider their membership of KALC for 2026/27 at a cost of £1086.22. Councillors may also wish to pay for the Clerk to join SLCC (Society of Local Council Clerks) costing £200 p.a. A report has been circulated with details of what benefits each body offers.

Recommended: That a decision is made on which professional body to join, or both.

PLANNING

1) Report of the Last Planning Committee Meeting.

Councillors are asked to approve the report of the Planning committee, held on 5th May 2026.

Recommended: That the report is approved

2) Notifications of planning consents/refusals

The Clerk will provide details of any notifications received

For information only.

3) Planning Application 26/00723/HOUSE – Willow Cottage, Station Road, Eynsford

Councillors are asked to agree a response on the following development at this address; demolition of shed and extension to existing outbuilding with solar panels to the roof of the existing outbuilding and extension.

Recommended:

4) Kent County Council Response – Sevenoaks Local Plan

The parish council wrote a joint letter with Farningham and Crockenhill Parish Councils earlier this year with concerns about Kent County Council's formal response to the Reg. 18 Local Plan Consultation, in particular, in relation to the proposed developments at Pedham Place and Petham Court Farm. County Councillor Marc Logen has been with relevant people at Kent County Council and has provided a detailed response to the letter, detailing the KCC's powers in this matter. The letter has been circulated to councillors.

Recommended:

HIGHWAYS & TRANSPORTATION

1) Report of the Last Highways & Transportation Committee Meeting.

Councillors are asked to approve the report of the Highways & Transportation committee, held on 5th May 2026.

Recommended: That the report is approved

COMMUNITY

1) Report of the Last Community Committee Meeting.

Councillors are asked to approve the report of the Community committee, held on 5th May 2026.

Recommended: That the report is approved

2) Police/Crime Report

The Clerk will provide the latest crime figures, and any other information received from the police.

For information only.

3) Donation Request – Eynsford & Crockenhill Rights of Way Group

A request has been received from the Rights of Way Group for an annual donation towards their costs. Further information has been supplied on the group's activities and finances.

Recommended:

FACILITIES & ENVIRONMENT

1) Report of the Last Facilities & Environment Committee Meeting.

Councillors are asked to approve the report of the Facilities & Environment committee, held on 5th May 2026.

Recommended: That the report is approved